

**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING, SHEGAON**

Date: 21/10/2021

**Office Note**

**Sub: Women Development Cell**

**Ref: SGBAU Letter No.WSC/525/161/2021, dated 01/10/2021**

The institution has received a letter from Sant Gadge Baba Amravati University, Amravati vide letter No. WSC/525/161/2021, dated 01/10/2021 to constitute the Women Development Cell. In this connection, the SSGMCE hereby constitutes the Cell as follows:


| SN | Name  | Designation      |
|----|---|------------------|
| 01 | Dr.S.B.Somani, Principal                              | Chairman         |
| 02 | Prof.Ms.Kalyani Sable, Asstt.Prof., CSE Dept.         | Member           |
| 03 | Prof.Ms. Pallavi Bute, Asstt.Prof., IT Dept.          | Member           |
| 04 | Prof.Ms.Komal Vyas, Asstt.Prof., EXTC Dept.           | Member           |
| 05 | Prof.Ms.Harshali Patil Asstt.Prof. ASH Dept.          | Member           |
| 06 | Mrs. Sneha Gachake, (Supporting Staff)                | Member           |
| 07 | Mrs. Sharda Raut, Warden, Ladies Hostel               | Member           |
| 08 | Dr.Mrs. Anjali Jawadekar, Associate Prof., ELPO Dept. | Member Secretary |

The Member Secretary of this Women Development Cell may kindly note the following:

1. Find enclosed the letter received from SGBAU vide letter No. WSC/525/161/2021, dated 01/10/2021, MHRD, GOI, DHE, New Delhi DO letter No. 18-26/2015-U1A, dated 8<sup>th</sup> July, 2015 and GOI, MWCD, New Delhi F.No.4-2/2014/WW dated 3<sup>rd</sup> June 2015. Start the work of this Cell as per guidelines.
2. Conduct the meeting of this Cell twice in a year.
3. Maintain Notice Book & Minutes book of this Cell.
4. To be in touch with the SGBAU for updates.

All members of this Cell are requested to contact with Member Secretary & see the guidelines of WDC.

This is for further process.

  
Principal

Copy to : 1) All Above WDC Members

2) The Member Secretary, WDC - Refer Enclosed guidelines

3) HOD – CSE/IT/EXTC/ASH/ELPO/Chief Warden